

# Brantford Church Hockey League Select Hockey Policy

*(Novice - Midget)*



## Mission Statement

The objective of the BCHL Select Program is to provide an opportunity to develop players through participation in exhibition games, tournaments and additional practice and instruction while maintaining the integrity of our House League Program.

## Responsibilities

### BCHL Executive

- Maintains exclusive control over its Teams, Players and Team Officials registered with the Association for all periods sanctioned or mandated by the Association and its governing bodies.
- Monitor and evaluate performance of all team officials

### BCHL Director of Select Hockey

- Oversees all aspects of the Select Hockey Program
- Sits on Coaching Selection Committee and leads process for Select Team Head Coaches
- Approve Head Coach recommendations from Coaching Selection Committee
- Present Head Coach appointments to BCHL Executive
- Provide Head Coaches with Information package, select rules and guidelines for the hockey season
- Approves selection of additional team officials
- Arranges for new player jerseys/socks

### BCHL Coaching Selection Committee

- Interview and recommend Head Coaches
- Follows Coaching Selection Policy

### Head Coach

- Provides letters to all candidate players after final tryout (offer, AP, non-offer)
- Conducts introductory meeting with players and parents
- Appoints no fewer than two and no more than five team officials
  - One Assistant Coach, minimum certification Coach Level 2 (mandatory)
  - One Trainer, minimum certification Trainer Level 1 (mandatory)
  - Additional coaches as required – minimum certification Coach Level 2
- Appoints one Team Manager (mandatory)
- Oversees all aspects of on and off ice team activities

### Team Officials (including Head Coach)

- Ensure coach/trainer certifications are current (prior to Nov 1<sup>st</sup>)
- Complete Respect in Sport Training (prior to Nov 1<sup>st</sup>)
- Complete Gender Identity and Expression Course (prior to Nov 1<sup>st</sup>)
- Assists with all aspects of on and off ice team activities

### Team Manager

- Schedules exhibition games, other on or off ice activities
- Submits scores for posting to website
- Assumes responsibility for team financials
  - Communicate player fees with BCHL Treasurer
  - Collect player fees (prior to Nov 1<sup>st</sup>)
  - Remit League fees (prior to Nov 15<sup>th</sup>)
  - Communicate new jersey size/names to Director, Select Hockey
  - Arranges payment for additional on or off ice team activities
  - Reconciles financial statement at year end

## Players Standard of Conduct

Players are expected to represent their team and the Association with dignity at all times. They shall always show respect for the rules of the game, teammates, team officials, game officials, opponents and parents. Players are first and foremost responsible to their **House League Team and must fulfil those commitments**. Players are to refrain from the use of alcohol and prohibited drugs, The Association reserves the right to restrict ice time, suspend or release a player who is found by the Association to have breached any of the above obligations.

## Parents/Guardians Standard of Conduct

Parents/Guardians are expected to conduct themselves with respect, courtesy, and civility in all dealings with regards to their child's involvement with the Association, other teams, game officials, and other spectators. Provocative and inflammatory types of behavior, including the use of profanity, threats and verbal or physical confrontations will not be tolerated. The Association reserves the right to discipline any parent/guardian who violates these standards of behavior or whose actions, in the opinion of the Association, denigrate damage or bring into disrepute the image and reputation of the Association or Team Officials. The parent/guardian may be prohibited from attending team functions, practices or games for such a period, as the Association considers appropriate. Failure to abide by these sanctions may result in suspension of the player. In addition to the above, sanctions may be imposed by the Brantford Church Hockey League.

## Registration/Tryouts

The executive registers its players and team officials with Alliance Hockey Canada

Any player in good standing with BCHL may tryout for a Select hockey team

All letters (offer, AP, non-offer) are the responsibility of the Head Coach

There shall be 2 guaranteed tryout ice times for a cost of \$30. Players must be present for at least one of the tryouts in order to be eligible for an offer sheet. There will be no discount provided if only one tryout is attended. There will be no discounts for any other reason.

## Tryout Process

The Head Coach and at least one Assistant Coach are expected to conduct player evaluations off ice. On ice assistance and additional evaluators will be provided, if necessary, to help obtain selection data.

## Player Selection

Team Officials will decide Player selection, with final decisions rendered by the Head Coach.

Each team is expected to sign 15 skaters and 2 goalies. Exceptions may apply and will require approval of Director of Select Hockey.

## Fees

BCHL Select Fees are to be set prior to September 15<sup>th</sup> and will include:

Ice times (pending review and subject to change):

- Novice - 15 ice times, includes 2 tryouts
- Atom, Peewee and Bantam - 17 ice times, includes 2 tryouts.
- Midget - 10 ice times, includes 2 tryouts

In addition, fees for all teams will include:

- BCHL Tournament of Friends
- 2 additional Tournaments
- Provisions for 5 exhibition home games

Each individual team may collect additional funds for on or off ice activities outside of that listed above. These funds may be collected directly from players or via fundraising efforts or sponsorship drives.

- Additional practice ice times
- Additional exhibition games (ice rental + referee fees + timekeeper fees)
- Additional tournament(s)
- Dryland training
- Team warmups/outfits
- Off ice team building activities

## **Team Finances**

The Team Manager will submit a completed "BCHL Select Finance Submission Form" to the League Registrar.  
The Team Manager will collect the individual player fees. The Team Manager will submit the League Fee to the BCHL Treasurer in full.

All monies from fundraising and sponsorships shall be remitted without prior deduction to the Team Manager.  
An estimated budget must be made available prior to signing a player to the team. All monies must be spent on the team in the year that they were raised and team officials must provide an accounting to the Treasurer no later than April 30<sup>th</sup> of the seasonal year.  
Any monies greater than \$150 remaining after end of season budget reconciliation shall be divided equally and refunded to participating families.  
Any monies less than \$150 remaining after end of season budget reconciliation shall be submitted to BCHL Treasurer.

## **Fundraising/Sponsorship**

Select Teams are permitted to conduct fundraising campaigns and/or seek sponsorships.  
Fundraising efforts and sponsorships must follow BCHL League guidelines.  
All monies raised by teams shall be held in an account by the Team Manager and be used for on and off ice activities.  
There shall be a maximum fundraising/sponsorship allowance of \$3500 per team.  
Any amount of fundraising/sponsorship monies above and beyond \$3500 shall be reassigned as a BCHL House League sponsorship or returned to the donors.

## **Team Budget**

There shall be a maximum budget of \$11000 per team.  
This budget includes the league fees  
This budget excludes jerseys/socks

## **Saints Wear**

No BCHL logos shall be printed, embroidered or otherwise attached to any equipment, outerwear or accessories without prior approval of the BCHL Director of Select Hockey.  
Previously approved Saints Wear shall be purchased through the original supplier  
Newly designed/purchased Saints wear shall be vetted through the BCHL Fundraising/Sponsorship Coordinator  
Refer to Branding Policy for further details.

## **Tournament of Friends**

**Atom to Midget BCHL Select teams shall participate in the BCHL Tournament of Friends.**

All teams must participate with volunteer hours during the BCHL Tournament of Friends. An online portal will be set up to facilitate the selection of volunteer hours. Each team will be required to complete a predetermined number of volunteer hours. These hours are required in order for BCHL teams to receive the discounted team entry fee. Failure to fulfil the required number of volunteer hours at the BCHL Tournament of Friends will result in additional team charges equal to the discount.

## **Player Injury**

Neither the Association nor the Team is responsible for any injury suffered by a player however caused. The BCHL maintains insurance, which may be applicable in certain events. If a player leaves a game or practice after receiving an injury a Hockey Canada Injury Report must be completed by the Team Trainer and submitted to the Vice President for remittance to the appropriate governing bodies. Any injury causing concussion must be followed up with a return to play form with Doctor's approval before the player can return to play or practice.

## **Treatment of Players**

Select hockey is fair play hockey. All players rostered by each team must be granted equal ice time during games and practices. During Tournament play, the coach may shorten the bench during the final 4 minutes of the 3rd period.

## **Supplementary Team Rules**

The team may not adopt policies and rules in addition to those set out by the Association.

## **Communication Dispute Resolution**

In the ordinary course, parents/guardians should discuss and resolve issues with Team Officials. When issues cannot be resolved with Team Officials then the Executive should be contacted. Team Officials, players and parent/guardians are expected to recognize and respect a "24 hour cooling off period" prior to discussions relating to any dispute. The Association will not become

involved with any dispute until all other options have be exhausted by the parties. A request for resolution should then be sent in writing to the Vice President within 5 days. The Vice President will present the issue to the Executive and render a decision within 5 days. The decision by the Executive shall be binding by all parties.

**Practice Ice**

Team Officials will conduct practices. All Team Officials shall be registered with the Association and wear a C.H.A. approved helmet. No other person shall be allowed on practice ice unless proof of insurance from a registered hockey school is provided.

**AP Player Protocol**

Every player attending at least one tryout for a BCHL Select Team is eligible to be rostered as an AP Player. If selected by the Head Coach and rostered under the AP designation, eligibility for that player is for a maximum of 5 exhibition games, not including tournament games. Any exception(s) must be approved by the Director of Select Hockey. Every team may roster no more than 6 AP players.

Updated August/2019

August 2019	Update Responsibilities for “Director, Select Hockey” and “Team Manager” Update Fees – Sept 15 <sup>th</sup> for posting of Select Fees and remove Jersey/Socks Update Team Finances – outline Team Manager responsibilities Move Fundraising/Sponsorship section, include cap on Sponsorship collection. Include Team Budget section Include Saints Wear section Tournament of Friends section applicable for Atom to Midget only, clarified volunteerism and discount Removed Suspensions section – program to follow Alliance policy Updated “AP Player Protocol” section