



Brantford Community Hockey League Select Team Policy

(Novice - Midget)

Mission Statement

The objective of the BCHL Select Program is to provide an opportunity to develop players through participation in exhibition games, tournaments and additional practice and instruction while maintaining the integrity of our House League Program.

Responsibilities

BCHL Executive

- Maintains exclusive control over its Teams, Players and Team Officials registered with the Association for all periods sanctioned or mandated by the Association and its governing bodies.
- Monitor and evaluate performance of all team officials.

BCHL Director of Select Hockey (DOS)

- Oversees all aspects of the Select Hockey Program.
- Ensures fair play for all Select Players.
- Sits on Coaching Selection Committee and leads process for Select Team Head Coaches – interviews completed 2 weeks prior to season start date.
- Approve Head Coach recommendations from Coaching Selection Committee.
- Present Head Coach appointments to BCHL Executive.
- Provide Head Coaches with Information package, select rules and guidelines for the hockey season prior to start of tryouts.
- Conducts Introductory meetings with Head Coaches and Team Managers immediately following team selection.
- Approves selection of additional team officials.
- Follows up and ensures all coaching staff have required coaching credentials.
- Must pre-approve all Select Tournaments before payment is sent.
- Must sign off on all AP Offer Letters.
- Arranges for new player jerseys/socks.

BCHL Coaching Selection Committee

- Interview and recommend Head Coaches
- Follows Coaching Selection Policy

Head Coach

- Provides letters to all candidate players after final tryout (offer, AP, non-offer)
- Conducts introductory meetings with players and parents within 1 week of selection.
- Appoints no fewer than two and no more than five team officials.
 - One Assistant Coach
 - One Trainer
 - Additional coaches/on-ice helpers as required.
- Appoints one Team Manager (mandatory)
- Oversees all aspects of on and off ice team activities.

Team Officials (including Head Coach)

- Ensure coach/trainer certifications are current (prior to Nov 1st)
- Complete Respect in Sport Training (prior to Nov 1st)
- Complete Gender Identity and Expression Course (prior to Nov 1st)
- Assists with all aspects of on and off ice team activities.



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Team Manager

- Schedules exhibition games, other on or off ice activities, tournaments, etc.
- Submits scores to ice-scheduler for posting to website within 24hrs.
- Copy of gamesheet or legible picture must be sent to DOS within 24 hrs.
- Liaison between coaching staff and parents
- Assumes responsibility for team financials.
 - Communicate player fees with BCHL Treasurer
 - Collect player fees as per the payment schedule.
 - Remit League fees as per the payment schedule
 - Communicate new jersey size/names to DOS.
 - Arranges payment for additional on or off ice team activities.
 - Reconciles financial statements monthly and at year end (by April 15th)
 - Monthly financial statement sent to team and DOS.

Players Standard of Conduct

Players are expected to always represent their team and the Association with dignity. They shall always show respect for the rules of the game, teammates, team officials, game officials, opponents, and parents. Players are first and foremost responsible to their **House League Team and must fulfil those commitments.** Players are to refrain from the use of alcohol and prohibited drugs, The Association reserves the right to restrict ice time, suspend or release a player who is found by the Association to have breached any of the above obligations.

Parents/Guardians Standard of Conduct

Parents/Guardians are expected to conduct themselves with respect, courtesy, and civility in all dealings with regards to their child's involvement with the Association, other teams, game officials, and other spectators. Provocative and inflammatory types of behavior, including the use of profanity, threats and verbal or physical confrontations will not be tolerated.

The Association reserves the right to discipline any parent/guardian who violates these standards of behavior or whose actions, in the opinion of the Association, denigrate damage or bring into disrepute the image and reputation of the Association or Team Officials. The parent/guardian may be prohibited from attending team functions, practices, or games for such a period, as the Association considers appropriate. Failure to abide by these sanctions may result in suspension of the player. In addition to the above, sanctions may be imposed by Brantford Community Hockey League.

Registration/Tryouts

- Any player in good standing with BCHL may tryout for a Select hockey team
- All letters (offer, AP, non-offer) are the responsibility of the Head Coach
- There shall be 3 guaranteed tryout ice times for a cost of \$35.
- Players must pre-register and pre-pay with online form prior to the start of tryouts
- Players must be present for at least one of the tryouts to be eligible for an offer sheet.
- There will be no discount provided if only one tryout is attended. There will be no discounts for any other reason.

Tryout Process

The Head Coach and at least one Assistant Coach are expected to conduct player evaluations off ice. On ice assistance and additional evaluators will be provided, if necessary, to help obtain selection data.



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Player Selection

Team Officials will decide Player selection, with final decisions rendered by the Head Coach.

Each team is expected to sign 15 skaters and 2 goalies. Exceptions may apply and will require approval of Director of Select Hockey.

Select Fees

BCHL Select Fees are to be set prior to September 15th and will include:

- 15 Ice times (Novice to Bantam)
- 10 Ice times (Midget)
- BCHL Tournament of Friends (50% discounted rate if team volunteer hours are completed)

Each individual team may collect additional funds for on or off ice activities outside of that listed above. These funds will be collected directly from players or via fundraising efforts or sponsorship drives.

- Practice ice times
- Exhibition games (ice rental + referee fees + timekeeper fees)
- Tournament(s)
- Dryland training
- Off ice team building activities
- Team Warmup/practice suits (mandatory purchase for all Select Players)
 - EXCEPTION – Anyone who purchased a suit PRIOR to the 2022-2023 season may use this until a new one is needed - they are not expected to purchase a new one.
 - Any warmup suits purchased for the 2022-2023 season and beyond, will be the new BCHL league required set from our supplier.

Team Finances

- BCHL Master Financial Spreadsheet must be used.
- An estimated budget must be made available prior to signing a player to the team.
- The Team Manager will collect the individual player fees.
- The Team Manager will submit any money owing to the BCHL Treasurer in full on scheduled payment dates.
- All monies from fundraising and sponsorships shall be remitted without prior deduction to the Team Manager.
- All monies must be spent on the team in the year that they were raised, and team officials must provide an accounting to the Treasurer and the DOS monthly and at year end - no later than April 15th of the seasonal year.
- Any monies greater than \$200 remaining after end of season budget reconciliation shall be divided equally and either credited if less than \$20 per player or refunded to participating families.
- Any monies less than \$150 remaining after end of season budget reconciliation shall be submitted to BCHL Treasurer.

Fundraising/Sponsorship

- Select Teams are permitted to conduct fundraising campaigns and/or seek sponsorships.
- Fundraising efforts and sponsorships must follow BCHL League guidelines.
- All monies raised by teams shall be held in an account by the Team Manager and be used for on and off ice activities.
- There shall be a maximum fundraising/sponsorship allowance of \$5500 per team.
- Any amount of fundraising/sponsorship monies above and beyond \$5500 shall be reassigned as a BCHL House League sponsorship or returned to the donors.
- Atom to Midget BCHL Select Teams shall participate in the BCHL Tournament of Friends
 - All teams will be required to complete a pre-determined number of volunteer hours during the tournament.
 - All teams will receive a 50% discounted rate on tournament entry fee provided that the volunteer requirement is met.



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Team Budget

- There shall be a maximum budget of \$11000.00 per team.
- This budget excludes \$100.00 jersey fee.

Saints Wear

- No BCHL logos shall be printed, embroidered, or otherwise attached to any equipment, outerwear, or accessories without prior approval of the BCHL DOS and only through the league appointed supplier.

Player Injury

Neither the Association nor the Team is responsible for any injury suffered by a player however caused. The BCHL maintains insurance, which may be applicable in certain events. If a player leaves a game or practice after receiving an injury a Hockey Canada Injury Report must be completed by the Team Trainer and submitted to the Vice President for remittance to the appropriate governing bodies. Any injury causing concussion must be followed up with a return to play form with Doctor's approval before the player can return to play or practice, House League or Select, whichever comes first.

Fair Play - Treatment of Players

- Select hockey is fair play hockey. All regular rostered players must be granted equal ice time during games and practices. During exhibition games and tournament play, the coach may shorten the bench during the final 5 minutes of the 3rd period ONLY.
- This does NOT apply to Rostered AP players.

Games Played

- The number of games played in any single season can not exceed 30 games. Tournament play will count for three games played, even if a team advances to the quarters, semis or finals.
- The year end Alliance tournament does not count towards the 30 game mark.
- No travel permits will be issued to teams after the 30-game mark.
- In the unlikely event that a team exceeds 30 games BCHL will not pay any fines incurred by that team, those funds will come out of the team's budget.

Supplementary Team Rules

The team may not adopt policies and rules in addition to those set out by the Association.

Communication - Dispute Resolution

- Team Officials, players and parent/guardians are expected to recognize and respect a "24 hour cooling off period" prior to discussions relating to any dispute.
- In the ordinary course, parents/guardians should discuss and resolve issues with Team Officials. The Team Manager should be the liaison between the coaching staff and parents.
- When issues cannot be resolved, the concerned party (parties) should then reach out to the BCHL Director of Select and the Director of Risk and Compliance.
- The Association will not become involved with any dispute until all other options have been exhausted by all parties.
- A request for resolution should then be sent in writing to the Director of Risk and Compliance within 5 days. They will present the issue to the BCHL Executive and render a decision within 5 days.
- All decision by the Executive shall be binding by all parties.



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Practice Ice

Team Officials will conduct practices. All Team Officials shall be registered with the Association and wear a C.H.A. approved helmet. No other person shall be allowed on practice ice unless proof of insurance from a registered hockey school is provided.

AP Player Protocol

- Every player attending at least one tryout for a BCHL Select Team is eligible to be rostered as an AP Player.
- If selected by the Head Coach **and** rostered under the AP designation, eligibility for that player is for a maximum of 5 exhibition games, not including tournament games.
- AP players cannot be called up for only tournament play.
- Any exception(s) must be approved by the Director of Select Hockey
- Every team may roster no more than 6 AP players.
- Each AP Offer letter must be signed off by the DOS.
- AP Offer letters will vary by team

SELECT BUDGET CALCULATOR AND SAMPLE COST/PLAYER

Select Budget Calculator							
Item	No.	Cost per player	Total Team	1st Install Oct. 30	2nd Install Nov. 30	3rd Install Jan. 30	4th Install Feb. 28
Ice Times	15	155	2325	2325			2325
Refs/TK for games		75	0			750	
TOF	1	500	500		500		
Additional Tournaments					1200	1200	1200
Admin fee			500		500		
Socks	15	25	375		375		
Total fee			3700	2325	2575	1950	3,525
Number of Players	17			17	17	17	17
Cost per player	217.65			136.76	151.47	114.71	207
Select Team Apparel			200	200			
Jerseys (if needed)			100	100			
				436.76			
ITEMS HIGHLIGHTED YELLOW ARE OWED TO BCHL							
ITEMS HIGHLIGHTED GREEN ARE PLAYERS MONTHLY FEES							



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**ITEMS HIGHLIGHTED RED ARE ANTICIPATED
EXTRA TEAM FEES**

Updated Sept. 2023

August 2019	Update Responsibilities for “Director, Select Hockey” and “Team Manager” Update Fees – Sept 15 th for posting of Select Fees and remove Jersey/Socks Update Team Finances – outline Team Manager responsibilities Move Fundraising/Sponsorship section, include cap on Sponsorship collection. Include Team Budget section Include Saints Wear section Tournament of Friends section applicable for Atom to Midget only, clarified volunteerism and discount Removed Suspensions section – program to follow Alliance policy Updated “AP Player Protocol” section
August 2021	No changes
July 2022	Update Responsibilities for “Director, Select Hockey”, “Head Coach” and “Team Manager” Update Fees, remittance, and collection procedures Update Team Finances – outline Team Manager responsibilities Updated Registration/Tryout process Updated Saints Wear – added mandatory Select team suits/league supplier Tournament of Friends section applicable for Atom to Midget only, clarified volunteerism and discount
July 2023	Games played
Sept 2023	Dispute Resolution Policy updated